

**SUMMARY OF STATUTORY DUTIES MET THROUGH BROMLEY YOUTH SUPPORT PROGRAMME**

<b>INFORMATION ADVICE AND GUIDANCE (IAG)</b>	<b>PROMOTING POSITIVE ACTIVITIES</b>	<b>YOUTH OFFENDING TEAM/SERVICE</b>
<p>Under Section 68 of the Education and Skills Act of 2008, Local Authorities have a duty to 'assist, encourage and enable' young people aged 13-19 (and young adults with a learning difficulty and/or disability up to the age of 25) to participate in education or training. Services provided under this duty were previously delivered under the 'Connexions' brand which was replaced by an all-age careers service by April 2012. Local authorities are no longer required to provide a universal careers guidance offer, but do retain a responsibility for providing targeted support for vulnerable young people. There are no stipulated requirements and the method by which they meet this duty is at the discretion of individual Local Authorities.</p>	<p>Under Section 507B of the Education Act 1996, Local Authorities have a duty to ensure that young people have access to sufficient educational leisure-time (Positive) activities which are for the improvement of their well-being and personal and social development, and sufficient facilities for such activities; that activities are publicised; and that young people are placed at the heart of decision making regarding the positive activity provision. There are no stipulated requirements and the content and mode of delivery of a local "youth offer" is largely at the discretion of the Local Authority.</p>	<p>Under Section 39 (1) of the 1998 Crime and Disorder Act Local Authorities, acting in co-operation with partners (who are also under a duty to co-operate with the Local Authority) have a duty to establish in their area one or more Youth Offending Teams.</p> <p>The introduction of the Legal Aid Sentencing and Punishment of Offenders Act 2012 from December 2012, places an increased duty on the Local Authority with respect to the safeguarding and care of all young people held on remand.</p>
<p>Section 72 places a duty on Local Authorities to secure and provide information about learner and participation in education and training. The content of the information required is defined by a Department for Education specification to which an individual Local Authority is required to adhere. Local Authorities are permitted to discharge this duty via a third party.</p> <p>Both Section 68 and 72 are integral to Local Authorities duties in respect to the Raised Participation Age which will be effective from September 2013.</p> <p>Section 139A of the Learning and Skills Act 2000 places a duty on Local Authorities to arrange for an assessment of needs of young people with Learning Difficulties and Disabilities who are making a transition between places of learning after Year 11 of their compulsory education. The Act stipulates the required competence of staff undertaking the assessment and the points at which assessment must be made.</p>	<p align="center"><b>MANAGEMENT OF WORK EXPERIENCE</b></p> <p>Under Section 112 of the School Standards and Framework Act 1998, the enactments relating to the prohibition or regulation of the employment of children do not apply to the employment of a child in his last two years of compulsory schooling if the employment is in pursuance of arrangements made—</p> <p>(a) by a local education authority, or</p> <p>(b) by the governing body of a school on behalf of such an authority,</p> <p>with a view to providing him with work experience as a part of his education.</p> <p>Therefore, although it does not have a duty to provide work experience, the local authority needs to maintain a policy setting out conditions whereby a governing body may act on its behalf and monitor provision made under this delegated authority.</p>	<p align="center"><b>MANAGEMENT OF EDUCATIONAL VISITS</b></p> <p>The main legislation covering this area is the Health and Safety at Work etc Act 1974 and regulations made under that Act.</p> <p>Regulations made under the Health and Safety at Work etc. Act 1974 set out what actions employers are required to take.</p> <p>Health and safety arrangements must be set out in a written health and safety policy and employers must ensure that employees receive relevant training.</p> <p>Where the local authority is the employer, it may give a direction concerning the health and safety of persons (including pupils) on the premises or taking part in activities elsewhere. Under section 29(5) of the Education Act 2002, governing bodies of schools must comply with any such direction from the local authority.</p> <p>The employer (the local authority, governing body or proprietor) is responsible for health and safety, though tasks may be delegated to staff.</p>

**SUMMARY OF SERVICES PROVIDED BY OR THROUGH THE BROMLEY YOUTH SUPPORT PROGRAMME IN MEETING STATUTORY DUTIES**

CAREERS IAG FOR ALL	ACTIVITY DELIVERED DIRECTLY BY THE TARGETED YOUTH SUPPORT PROGRAMME (TYSP)	ACTIVITY DELIVERED DIRECTLY BY THE UNIVERSAL YOUTH SUPPORT PROGRAMME (UYSP)	ACTIVITY DELIVERED DIRECTLY BY THE YOUTH OFFENDING TEAM	ACTIVITY DELIVERED DIRECTLY BY BROMLEY EDUCATION BUSINESS PARTNERSHIP (BEBP)
<p>The programme signposts young people to Impartial Careers Information, Advice and Guidance via websites/helpline and local services:</p> <ul style="list-style-type: none"> <li>National Careers Service website/helplines (and other as appropriate)</li> <li>School/College Careers Education and Work Related Learning programmes and sources of Careers IAG</li> <li>Bromley Education Business Partnership activities purchased by schools/colleges</li> <li>Library (self service IAG access points)</li> </ul>	<p>1-1 and groupwork Support from BROMLEY TARGETED YOUTH SUPPORT PROGRAMME (BYSP)</p> <p>Specialist support to young people with LDD to meet statutory duties re. Section 139A Assessments.</p> <p>TYSP also provides source of <b>referrals</b> for:</p> <ul style="list-style-type: none"> <li>ESF employability support projects</li> <li>Princes Trust</li> <li>Bromley Employment Project</li> <li>Bromley Education Business Partnership:               <ol style="list-style-type: none"> <li>Bromley Mentoring Initiative</li> <li>Pre-apprenticeship programme</li> <li>Work Experience</li> </ol> </li> </ul>	<p>Youth centre based activity programme operated at 4 Youth Support Hubs</p> <ul style="list-style-type: none"> <li>Duke of Edinburgh Award Scheme</li> <li>Mobile Youth Support Team</li> <li>Youth Involvement (including Youth Council)</li> <li>Youth Offer for young people with disability</li> </ul> <p>ACTIVITY DELIVERED BY THE UYSP THROUGH COMMISSIONS AND COLLABORATION</p> <ul style="list-style-type: none"> <li>Bromley Music Education Service (Bromley Youth Music Trust)</li> <li>Bromley and Downham Youth Club</li> <li>Darrick Wood Youth and Community Youth Centre</li> <li>Bromley Council for Voluntary Youth Services Grant funded activity</li> <li>Bromley Mytime Arts Train and Myfutures</li> <li>Pro-Active Bromley Sports Partnership Programme</li> </ul> <p>Promotion of total Bromley Youth Offer via Borough's marketing channels</p> <p>Lead delivery partner for the Community Safety parks based summer and Easter diversionary programme</p>	<p>The YOT team delivers a remit of court and community and prevention and intervention work that is statutorily required to include the following activities:</p> <ul style="list-style-type: none"> <li>the provision of assistance to young people to determine whether reprimands or warnings should be given</li> <li>the provision of support for children and young people remanded or committed on bail while awaiting trial or sentence</li> <li>co-ordination with Children Social Care to facilitate the placement in local authority accommodation of children and young people remanded or committed to such accommodation under section 23 of the Children and Young Persons Act 1969</li> <li>the provision of reports or other information required by courts in criminal proceedings against children and young people</li> <li>provision of activity appropriate to the prevention of first time entry to the youth justice system and to the support and supervision of young people on return from custody</li> </ul>	<p>Develops and maintains the local authority's policy, procedures, guidance for provision of work experience for:</p> <ul style="list-style-type: none"> <li>children below MSLA who attend Bromley education establishments</li> <li>children and young people who are placed by (or on behalf of) LBB teams</li> </ul> <p>Monitors compliance with work experience standards through range of support services:</p> <ul style="list-style-type: none"> <li>review meetings, consultancy and helpline</li> <li>specialist training and bespoke systems</li> <li>placement vetting and cross-borough partnerships</li> </ul> <p>Supports the Council's arrangements as a work experience placement provider.</p> <p>Promotes and brokers apprenticeship and work experience opportunities for young people by:</p> <ul style="list-style-type: none"> <li>1:1 support and job preparation workshops for young people including vulnerable and hard to reach individuals</li> <li>Advice and recruitment campaigns for employers</li> <li>Marketing campaigns and direct employer engagement</li> </ul> <p>Manages a comprehensive service offer that promotes enterprise, employability and positive activities and improves participation in EET by young people including provision for LAC/LC, YOT and plus:</p> <ul style="list-style-type: none"> <li>Bromley Mentoring Initiative involving 100+ community and business mentors through MOPAC</li> <li>Key Stage 4 engagement programme – identifying those at risk, raising aspirations and improving attendance</li> </ul> <p>Develops and maintains the local authority's policy, procedures, guidance and service offer for management of educational visits by schools and LA teams.</p> <p>Represents the BYSP and education business link partners at BCSB Education Committee and LBB Education Safety Committee and implements safeguarding / H&amp;S action points relating to BYSP / BEBP provision.</p> <p>Triggers ESF funding, national grants and in excess of £1m match-funding per annum.</p> <p>Provides referrals to TYSP Post-16 and contributes to tracking of NEET / EET</p>
<p>Collection and management of information to assist with targeting of support and learner provision and to demonstrate levels of post-16 learner participation in education and training (Year 11-14).</p>				